

St Paul Evangelical Lutheran Church

Red Hill, PA 18076

Position Description: Director of Music Ministry

Part Time: This position expects 12-18 hours per week, including evenings and weekends

Accountability: The Director of Music Ministries is directly responsible to the Pastor and submits a monthly written report to the Worship & Music Committee

General Description: The Director supports the mission of this congregation by leading and encouraging congregational worship, choral groups, and instrumentalists to develop a welcoming and inclusive God centered atmosphere for all generations.

Specific Responsibilities: Direct, organize, and lead the worship music of this congregation.

1. Plan and select music (hymns and other offerings) for each Sunday and all other special services and events working in close partnership with the Pastor to ensure our music offerings are theologically appropriate and engaging for the worshippers
2. Schedule and lead rehearsals for
 - a. Chorus (weekly) – vocal, usually prelude
 - b. Praise Team (weekly) – both instrumental and vocal
 - c. Bell Choir and other groups (as needed by season and/or event)
3. Lead the public presentation of
 - a. the Chorus
 - b. the Praise team
 - c. the Bell Choir
 - d. seasonal special services (i.e., Lent, Christmas, youth pageants, and the like)
 - e. other areas of worship where musical leadership may be needed
4. Recruit, motivate, supervise, and shepherd vocal and instrumental musicians to support and enhance the worship life of the congregation

Desired Qualifications:

1. Ability to direct, coordinate and manage the entire music ministry of this congregation
2. Ability to lead volunteer vocal and instrumental musicians and technical team members
3. Ability to read music, play the piano, and lead the singing as the way to teach and engage persons with a willingness to participate in the music ministry of this congregation
4. Ability to support the worship and music practices of the Lutheran tradition
5. Should have a working knowledge of praise songs and traditional hymnody
6. Ability to play additional instruments is a plus
7. Must be dependable, responsible, self-motivated and creative
8. Previous experience in a congregation is a plus
9. Must have or be capable of obtaining necessary background checks as required by law